



## Netscape for Windows

In order for most Web-based processes to function as desired, the following recommendations are suggested on the end-user's desktop computer.

AIS recommends that all users of PC compatible Desktop and Laptop Computer Systems utilize the Microsoft Windows Desktop operating system and **Netscape 7.2** web browser or higher.

In order to verify the version of Netscape installed:

- Open an instance of Netscape and locate the toolbar on the top of the browser window with the following drop down menus:  
**File | Edit | View | Go | Bookmarks | Tools | Window | Help**
- From the Netscape toolbar, click **Help**, and then click **About Netscape**.
- The version number will be listed in a new window. Verify that the version is either Netscape 7.2 or higher.

If the version is not Netscape 7.2 or higher, AIS recommends downloading the latest version of the [Netscape](#) web browser.

Once verified that Netscape 7.2 or higher version is running on the desktop system, confirm that the following recommended settings are selected:

**Note:** The settings below are specific for Netscape 7.2 and may not have the exact directory or setting names for earlier versions.

- Open an instance of the Netscape browser and locate the toolbar on the top of the browser with the following drop down menus:  
**File | Edit | View | Go | Bookmarks | Tools | Window | Help**
- From the Netscape toolbar, click **Edit**, and then click **Preferences...**
- A new browser window named **Preferences** will appear on the screen with the following **Categories** listed on the left. Click on the links below to go directly to the specific category recommendations area within the document.
  - [Appearance](#)
  - [Navigator](#)
  - [Composer](#)
  - [Mail & Newsgroups](#)
  - [Instant Messenger](#)

- **ICQ**
  - **Privacy & Security**
  - **Advanced**
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## Appearance

From the **Category** list on the left click on the arrow next to the **Appearance** heading. This will display the following four items under the **Appearance** category:

- **Appearance**
    - **Fonts**
    - **Colors**
    - **Themes**
    - **Language and Content Packs**
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Click on the **Appearance** category and edit the following settings on the right.

- "*When Netscape starts up, open*" display box:
  - Verify that only the **Navigator** check box is selected
- "*Show toolbars as*":
  - Verify that only the default **Pictures and text** check box is selected
  - Verify that the **Show Tooltips** check box is selected
  - Verify that the **Show Web Site Icons** check box is selected

Click on the **Fonts** sub-category and edit the following settings on the right.

- "*Fonts for*:" display box verify that the following settings are selected:
  - **Western** from the "*Fonts for*:" drop down menu
  - **Serif** from the "*Proportional*:" drop down menu
  - **16** from the "*Size (pixels)*" drop down menu for the **Serif** typeface
  - **Times New Roman** from the "*Serif*:" drop down menu
  - **Arial** from the "*Sans-serif*:" drop down menu
  - **Comic Sans MS** from the "*Cursive*:" drop down menu
  - **Algerain** from the "*Fantasy*:" drop down menu
  - **Courier New** from the "*Monospace*:" drop down menu
  - **13** from the "*Size (pixels)*" drop down menu for **Courier New** monospace
  - **None** from the "*Minimum font size*:" drop down menu
- Verify that "*Allow documents to use other fonts*" is checked
- Verify that the "*Display resolution*:" drop down menu is set to **96dpi**

AIS has no specific recommendations for the **Colors** sub-category.

AIS has no specific recommendations for the **Themes** sub-category.

Click on the **Language and Content Packs** sub-category and edit the settings on the right.

- "*Installed language packs:*" text box
    - Verify that the display contains **English (US)**
  - "*Installed content packs:*" text box
    - Verify that the display contains **US Region**
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## Navigator

In the **Category** list window click on the arrow next to the **Navigator** heading. This will open the following seven items under the **Navigator** category:

- **Navigator**
    - **History**
    - **Languages**
    - **Helper Applications**
    - **Smart Browsing**
    - **Internet Search**
    - **Tabbed Browsing**
    - **Downloads**
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AIS has no specific recommendations for the **Navigator** sub-category.

AIS has no specific recommendations for the **History** sub-category.

Click on the **Languages** sub-category and edit the settings on the right.

- "*Languages in order of preference:*" text box
  - Verify that the display box contains **English/United States [en-us]** and **English [en]**
- "*Character Encoding*" text box
  - Verify that **Western (ISO-8859-1)** is selected from the "*Default Character Encoding:*" drop down menu

AIS has no specific recommendations for the **Helper Applications** sub-category.

AIS has no specific recommendations for the **Smart Browsing** sub-category.

AIS has no specific recommendations for the **Internet Search** sub-category.

AIS has no specific recommendations for the **Tabbed Browsing** sub-category.

AIS has no specific recommendations for the **Downloads** sub-category.

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## Composer

AIS has no specific recommendations for the **Composer** category.

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## Mail & Newsgroups

AIS has no specific recommendations for the **Mail & Newsgroups** category.

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## Instant Messenger

In the **Category** list window click on the arrow next to the **Instant Messenger** heading. This will open the following six items under the **Instant Messenger** category:

- **Instant Messenger**
    - **Privacy**
    - **Buddy Icons**
    - **Notification**
    - **Away**
    - **Styles**
    - **Connection**
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AIS does not recommend using the **Instant Messenger** for security purposes.

Click on the **Instant Messenger** category and edit the **Instant Messenger** settings on the right. Verify that none of the checkboxes are selected on this page.

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## ICQ

AIS does not recommend using **ICQ** for security purposes.

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## Privacy & Security

In the **Category** list window click on the arrow next to the **Privacy & Security** heading. This will open the following nine items under the **Privacy & Security** category:

- **Privacy & Security**
    - **Cookies**
    - **Images**
    - **Popup Windows**
    - **Forms**
    - **Passwords**
    - **Master Passwords**
    - **SSL**
    - **Certificates**
    - **Validation**
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Click on the **Cookies** link and edit the following settings on the right.

- "*Cookie Acceptance Policy*" selection box
  - Verify that the **Allow cookies based on privacy settings** radio button is selected
  - Click on the **View...** button to edit cookie setting in the **Privacy Settings** window
  - Verify that the **medium** radio button from the "*Level of Privacy*" selection box is selected
  - Click the **OK** button for the **Privacy Settings** window to register the selection
- "*Cookie Lifetime Policy*" selection box
  - Verify that the **Accept cookies normally** radio button is selected
- "*Manage Cookies and Sites*" display box
  - Click on the **Cookie Manager** button
  - Click on the **Remove All Cookies** button daily to delete the automatically saved cookies from your computer.
  - Click on the **Close** button for the **Cookie Manager** window to register the selection

This task should be performed daily because stored files and cookies degrade the performance of your computer and could pose a privacy and / or security risk.

AIS has no specific recommendations for the **Images** sub-category.

Click on the **Popup Windows** sub-category and edit the following settings on the right.

- "*Popup Windows*" display box
  - Uncheck **Block unrequested popup windows**.

This setting is necessary because popup windows are needed for use with various AIS applications including: ePay, eTrac and Compliance Education Certification.

Click on the **Forms** sub-category and edit the following settings on the right.

- "*Form Manager*" selection box
  - Verify that the **Save form data from web pages when completing forms** check box is not selected

Click on the **Passwords** sub-category and edit the following settings on the right.

- "*Password Manager*" selection box
  - Verify that the **Remember passwords** check box is not selected
  - Click on the **Manage Stored Passwords** button to edit the settings in the **Password Manager** window
    - In the **Passwords Saved** tab in the **Password Manager** window, check to see if there are saved passwords in the display box
    - If there are saved passwords in the "*Password Manager has saved login information for the following sites:*" window, click on the **Remove All** button to delete the saved passwords from the browser
    - Click on the **Close** button for the **Password Manager** window to register your selection
- "*Encryption versus Obscuring*" selection box
  - Check the **Use encryption when storing sensitive data** check box

AIS has no specific recommendations for the **Master Passwords** sub-category.

Click on the **SSL** sub-category and edit the following settings on the right.

- "*SSL Protocol Versions*" selection box
  - Verify that the **Enable SSL version 2** check box is selected
  - Verify that the **Enable SSL version 3** check box is selected
  - Verify that the **Enable TSL** check box is selected
- "*SSL Warnings*" selection box

- Verify that the **Loading a page that supports encryption** check box is not selected
- Verify that the **Loading a page that uses low-grade encryption** check box is not selected
- Verify that the **Leaving a page that supports encryption** check box is not selected
- Verify that the **Sending form data from an unencrypted page to an unencrypted page** check box is not selected
- Verify that the **Viewing a page with an encrypted/unencrypted mix** check box is not selected

AIS has no specific recommendations for the **Certificates** sub-category.

AIS has no specific recommendations for the **Validation** sub-category.

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## Advanced

In the **Category** list window click on the arrow next to the **Advanced** heading. This will open the following eight items under the **Advanced** category:

- **Advanced**
    - **Scripts & Plug-ins**
    - **Keyboard Navigation**
    - **Cache**
    - **Proxies**
    - **HTTP Networking**
    - **Software Installation**
    - **Mouse Wheel**
    - **System**
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Click on the **Advanced** sub-category and edit the following settings on the right.

- "*Features that help interpret web pages*" selection box
  - Verify that the **Enable Java** check box is selected
  - Verify that the **Enable native object scripting** check box is selected
  - Verify that the **Send this email address as anonymous FTP password:** check box is not selected
- "*Quick Launch*" selection box
  - Verify that the **Keep Netscape in memory to improve startup performance** check box is not selected

Click on the **Scripts & Plugins** sub-category and edit the following settings on the right.

- "*Enable JavaScript for*" selection box
  - Verify that the **Navigator** check box is selected
  - Verify that the **Mail & Newsgroups** check box is not selected
  - In "*Allow scripts to:*" selection box verify that all of the following boxes have been checked:
    - **Move or resize existing window** check box
    - **Raise or lower windows** check box
    - **Hide the status bar** check box
    - **Change status bar text** check box
    - **Change images** check box
    - **Disable or replace context menus** check box

AIS has no specific recommendations for the **Keyboard Navigation** sub-category.

Click on the **Cache** sub-category and edit the following settings on the right.

- "*Compare the page in the cache to the page on the network*" menu
  - Verify that the **Every time I view the page** radio button is selected
- "*Link Prefetching*" display box
  - Deselect the **Prefetch web pages when idle, so that links in web pages designed for prefetching can load faster.** check box

AIS has no specific recommendations for the **Proxies** sub-category.

Click on the **HTTP Networking** sub-category and edit the following settings on the right.

- "*Direct Connection Options*" selection box
  - Verify that the **Use HTTP 1.1** radio button is selected
  - Verify that the **Enable Keep-Alive** check box is selected
  - Verify that the **Enable Pipelining** check box is not selected
- "*Proxy Connection Options*" selection box
  - Verify that the **Use HTTP 1.1** radio button is selected
  - Verify that the **Enable Keep-Alive** check box is selected
  - Verify that the **Enable Pipelining** check box is not selected

AIS has no specific recommendations for the **Software Installation** sub-category.

AIS has no specific recommendations for the **Mouse Wheel** sub-category.

AIS has no specific recommendations for the **System** sub-category.

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**When finished with all of the categories and the settings contained within them, click the OK button from the Preferences window to register the changes.**

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